

**TOWN OF CHARLESTOWN  
SELECTBOARD WORKSHOP MEETING  
May 10, 2010**

Selectboard Present: Brenda Ferland (Chair); Steven Neill, Doug Ring

Staff Present: David Edkins, Administrative Assistant  
Ed Smith, Police Chief  
Bud VonAhnen, Deputy Building Inspector

Others Present: Roger Thibodeau, Twin State Engineering  
Travis Royce, Landmark Land Surveying & Permitting

Mrs. Ferland called the Non-Public meeting to order at 4:30 PM.

The purpose of the meeting was to review the plans and specifications for the proposed new Police Station in preparation for putting the project out to bid. The project specifications were reviewed in detail. Several questions were raised and a number of revisions and/or clarifications were made.

Among the items addressed were:

- Changes to Site Plan - re-locate the water and sewer lines to the front of the building; change blue stone parking lot to gravel;
- Changes to Floor Plans – Add mechanical room in basement
- Changes to Specifications – add code references; add completion deadline with liquidated damages; add conservation mix as specified seed mixture; change OSB floor sheathing to plywood or “AdvanTech” if possible; add 2 ½” colonial window trim as an alternative to channel drywall returns; add ASHRAE air handling system with fresh air return; add sewer pump system;

Unresolved issues to be addressed are:

- The necessity for 10 foot walls (Steve Neill)
- The spacing of floor joists (Steve Neill)
- Specifications for heating and air conditioning systems (Ed Smith)
- Revise specifications to be more “reader friendly” (Dave Edkins)

The list of desired options to be considered if funds permit was expanded to include curbing between parking and walkways, a bulletproof door between reception, and operations areas and protective water proof wall covering in the sally port area.

It was agreed that another meeting be scheduled for Monday May 17 at 5:30 PM to finalize the specifications for bid advertisement.

The meeting adjourned at 8:20 PM.

**Selectboard Workshop Meeting – May 10, 2010 – Page 2**

Respectfully submitted,  
David Edkins, Administrative Assistant

Approved,

Brenda L. Ferland, Chair

Steven A. Neill

Doug Ring

**(Note:** These are unapproved Minutes. Corrections, if necessary, may be found in the Minutes of the May 19, 2010, Selectboard meeting.)